

EMPLOYMENT OPPORTUNITY



The Confederacy of Mainland Mi'kmaq **Department of Community Services & Infrastructure** **Housing and Infrastructure Support Technician**

About The CMM

The Confederacy of Mainland Mi'kmaq (The CMM) is a Tribal Council representing the eight Mi'kmaq communities of mainland Nova Scotia. Our mission is to proactively promote and assist Mi'kmaq communities' initiatives towards self-determination and enhancement of community. The CMM's Department of Community Services & Infrastructure (DCSI) is currently looking for a motivated and knowledgeable candidate to fill the role of **Housing and Infrastructure Support Technician**. **This position is based in the community of Paqtnkek First Nation.**

Position Overview

Reporting to the Manager of Engineering Services, The Technician – Housing and Infrastructure Support will play a vital role directly assisting Confederacy of Mainland Mi'kmaq member communities in the planning, implementation, and monitoring of housing and infrastructure initiatives within First Nations communities. This position is designed to build technical capacity, support sustainable infrastructure development, and ensure effective communication and reporting to the Confederacy of Mainland Mi'kmaq (CMM). The Technician position will be based in community supporting the day-to-day activities of the respective Nation.

Overview of Responsibilities:

- Assist in the development and deployment of housing maintenance and infrastructure tracking systems.
- Collect, input, and manage data related to housing conditions, infrastructure assets, and maintenance schedules.
- Support the integration of digital tools and software for infrastructure management.
- Participate in training programs and workshops to enhance technical knowledge in housing and infrastructure.
- Collaborate with community members and external partners to share knowledge and best practices.
- Support community-based initiatives that promote local skills development in construction, maintenance, and infrastructure planning.
- Identify and recommend capacity-building initiatives based on community needs and infrastructure assessments.

Position Requirements:

- Experience in First Nations communities Housing and Infrastructure is considered a strong asset.
- Property Management, Construction, Development, Procurement, Project Management experience is considered a strong asset.
- Strong organizational, communication, and problem-solving skills.
- Familiarity with asset management systems, GIS tools, or infrastructure tracking software is preferred.
- Willingness to travel to various communities and work in diverse environments
- Minimum requirement is a high school diploma.
- Diploma or certification in construction, civil engineering technology, environmental studies, or a related field (**or equivalent experience**) is considered an asset.
- Field work in community settings, including site visits and inspections.
- Occasional evening or weekend work may be required to meet community schedules.
- Office-based reporting and data management.

Why work with us?

The Confederacy of Mainland Mi'kmaq (The CMM) is well known throughout Canada as a professional organization that is committed to providing a pleasant and healthy working environment for all its employees. As an organization, we understand that a great work/life balance is essential to success. As a full-time employee you can expect:

- An atmosphere that is both professional and family oriented.
- Enrollment in the organization's benefits packages on your first day of employment with no waiting period, which includes Health & Dental, and Employee & Family Assistance Program (EFAP).
- Generous amounts of paid time off (Paid Statutory Holidays plus St. Anne's Day and Aboriginal Day, Summer Shutdown (2 weeks), Christmas Shutdown (roughly 2 weeks), plus 1 week of discretionary vacation time (up to 2 weeks with 10 years of service).
- Social Committee, Staff Days, Staff Knowledge Days, etc.

If you would like to join The CMM Family, please see below on how to apply for this position.

Salary/Employment Term:

Salary Range: \$45,235.76 - \$52,919.44 per year. This is a one-year probationary contract position based in the community of Paqtnkek First Nation.

Application Deadline: Position Open Until Filled

Submit Cover Letter AND Resume to:

Human Resources
c/o The Confederacy of Mainland Mi'kmaq
PO Box 1590, Truro, Nova Scotia B2N 5V3
Email: HR@cmmns.com

*We are an equal opportunity employer; however, qualified Aboriginal applicants will be given priority in accordance with the Aboriginal Employment Preference Policy of the Canadian Human Rights Commission. **Only those applicants who provide an up-to-date CV along with a cover letter and qualify for an interview will be contacted.** The successful candidate may be required to submit a current criminal record check. **Candidates must be legally entitled to work in Canada. Proof of work authorization will be required upon offer of employment.***