



**EMPLOYMENT OPPORTUNITY  
CASHIER**

<b>POSITION TITLE</b>	Cashier
<b>DEPARTMENT</b>	Your Winner's World AFN
<b>SALARY</b>	\$ 18.00 per hour
<b>TERM</b>	Permanent/Part-time/Shift Work Required
<b>LOCATION</b>	10574 Highway #3, NS B5A 4A8
<b>ESTIMATED START DATE</b>	March 2026

Wasoqopa'q First Nation owns and operates the Your Winner's World facility located in Yarmouth, NS. The facility, provides a gas station, with fuel and furnace oil, VLT's for entertainment, drive thru for tobacco and ancillary services, and a store front location for products and services.

**POSITION OVERVIEW AND OBJECTIVE**

WFN is currently recruiting for a Cashier part-time position to support the Manager in daily operations. These positions are responsible for supporting daily operations including greeting customers, and handling transactions, providing a fundamental role in achieving customer satisfaction.

**ESSENTIAL FUNCTIONS AND DUTIES**

- Greets customers in a courteous, friendly and professional manner within retail operations, including answering phones and addressing customer inquiries (such as products and pricing)
- Receives and processes all retail payments including credit, debit and cash transactions ensuring to appropriately record prices, department, taxable and non-taxable items
- Balances and reconciles daily cash ensuring cash equals receipts, responsible for shortages
- Operates the scanning equipment, including scanning products, and troubleshooting scanning issues
- Supports the maintenance of inventory, checking for low stock, damaged and expired products; provides updates to shift Supervisor
- Assists in maintaining the storefront inventory and retail displays including cleanliness, and stocking inventory (lotto, tobacco, coolers, shelves and displays)
- Maintains the coffee station for customers, including availability of coffee, products and cleanliness during shift
- Supports the health and safety of customers and employees, to guard against theft, vandalism and fire
- Conducts the cleaning schedule assigned for retail operations during the shift, including the proper removal and disposal of garbage from containers, conducts bathroom checks, cleaning and stocking products as needed, sweeps and mops floors, cleans parking area and entranceway of debris, snow or ice, adding salt as necessary
- Adhere to all Wasoqopa'q First Nation (WFN) Policies, Procedures and necessary store procedures, as required
- Other duties, training and activities related to Cashier position, as required

**QUALIFICATIONS**

- High school diploma with knowledge and experience with electronic equipment (e.g. cash register, scanners, money counters)
- 6 months minimum experience of customer service and/or sales experience
- First Aid & CPR, OHS and WHMIS Certification is an asset
- Criminal record check upon hiring

**REQUIRED ABILITIES, SKILLS AND COMPETENCIES**

- Strong multitasking skills, ability to work in a fast-paced environment



- Excellent mathematical skills and basic computer skills, with a common knowledge of Microsoft suite tools, and Excel
- Demonstrated effective time management and problem-solving abilities in unique situations and problems while keeping positive attitude
- Strong ability to work in a team
- Ability to pay attention to small details and the ability to remember and recall things such as food ingredients
- Good interpersonal skills, organization ability, and written and verbal communication skills
- Manual dexterity, ability to skillfully use hands to prepare ingredients to use in cooking, good knife skills
- A commitment to fostering, cultivating and preserving a culture of diversity, equity and inclusion

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#### **WORKING CONDITIONS**

- Hours of work are expected to occur during regular business operations twenty-four hours per day, seven (7) days a week (Shifts will be provided within this timeline)
- There may be a requirement for working any shift including mornings, evenings, weekends, and certain holidays, however, majority are midnight shifts
- There are instances of lifting heavy boxes at least up to 50 lb
- Standing for an extended period of time
- A great deal of time is spent working indoors in well maintained, heated/ventilated environment with modern and up-to-date equipment

#### **APPLICATION REQUIREMENTS**

Submit Cover Letter and Resume to [YWWManager@wasoqopaq.ca](mailto:YWWManager@wasoqopaq.ca) \*\*Please quote YWW Cashier# on your cover letter and indicate your salary expectations for this position.

WFN appreciates the interest of all applicants, only those selected for an interview will be contacted. WFN does not assume candidate expenses related to this recruitment process.

In accordance with the Aboriginal Employment Preference Policy of the Canadian Human Rights Commission, if all qualifications are equal, preference will be given to persons of Aboriginal ancestry and if a Wasoqopa'q First Nation Band member.

#### **DEADLINE TO APPLY**

**Deadline to Apply: Open Until Filled**

*Wasoqopa'q First Nation is committed to fostering a safe workplace that provides an equitable, diverse and inclusive environment, where employees are treated professionally and with dignity and respect. We value the contributions that each person brings, and are committed to ensuring equal opportunity and participation as part of the WFN team.*

***We are a community. We make a difference.***