

# EMPLOYMENT OPPORTUNITY



## The Confederacy of Mainland Mi'kmaq

### Department of Aquatic Resources and Fisheries Management

#### Community Liaison – Coastal Wetlands

##### About The CMM

The Confederacy of Mainland Mi'kmaq (The CMM) is a Tribal Council representing the eight Mi'kmaq communities of mainland Nova Scotia. Our mission is to proactively promote and assist Mi'kmaq communities' initiatives towards self-determination and enhancement of community. The CMM's Department of Aquatic Resources and Fisheries Management (DARFM) is currently looking for a motivated and knowledgeable candidate to fill the role of **Community Liaison – Coastal Wetlands**.

##### Position Overview

Under the direction of the Director of Aquatic Resources and Fisheries Management and reporting to the appropriate DARFM Program Manager, the Community Liaison for the Coastal Wetland projects will be responsible for working with the coastal wetland project staff to coordinate and hold knowledge holder interviews with elders and community members. These knowledge exchanges will be about coastal wetlands, estuaries, medicines, harvesting salt marsh species and other related topics. They will also plan community events and help to find engaging and creative ways to involve knowledge holders into the Coastal Wetland projects. During the field season (June – October) the community Liaison will also assist coastal wetland staff with field work at coastal wetland (salt marsh) sites. This may include Sweet Grass surveys, Sweet Grass planting, fish surveys, bird surveys, and other field work.

##### Overview of Responsibilities:

- The planning, coordination and successful management of knowledge holder interviews for the Coastal Wetland projects.
- Travel to knowledge holders (with the rest of the project team) across mainland NS, travel and mileage is reimbursed.
- The planning and execution of engaging outreach events for community members.
- Offer the Coastal Wetland Project staff field support for tasks such as (but not limited to): sweetgrass surveys, sweetgrass planting, fish surveys, bird surveys. Note coastal wetlands can be buggy and hot in the summer. PPE such as chest waders, bug nets, bug spray, and sunscreen are provided, but the successful candidate should be prepared for these challenging field conditions.
- Collaborate and communicate with external project partners effectively and participate in regular bi-weekly team meetings with partners.
- Assist the Coastal Wetland Project Lead to ensure project deliverables stays on track and meet with DARFM Program Manager regularly to discuss project progress and challenges.
- Perform administrative duties including helping to track budgets and completing progress reports.
- Transcribe, manage, and back up the notes collected during knowledge holder interviews, and assist with field data entry.
- Adhere to safety guidelines while using project equipment; and proactively identify safety concerns and constraints.
- Write reports and deliver presentations and briefings for management, advisory committees, and Mi'kmaq communities.

**Position Requirements:**

- The candidate must be indigenous.
- Enjoys and excels at talking with elders and community members.
- Comfortable working outside in and around water in sometimes hot and buggy conditions.
- Have a valid driver's license and reliable transportation.

**ASSETS (BUT NOT REQUIRED):**

- Fluent Mi'kmaq speaker.
- Experience and or knowledge of coastal wetlands, medicines, fish monitoring and survey techniques, vegetation identification.
- Experience with engaging indigenous communities and elders.
- Experience with demanding outdoor work in and around water.

**Why work with us?**

The Confederacy of Mainland Mi'kmaq (The CMM) is well known throughout Canada as a professional organization that is committed to providing a pleasant and healthy working environment for all its employees. As an organization, we understand that a great work/life balance is essential to success. The CMM operates a four-day work week. We also offer flexible daily start and end time. As a full-time employee you can expect:

- An atmosphere that is both professional and family oriented.
- Enrollment in the organization's benefits packages on your first day of employment with no waiting period, which includes Health & Dental, and Employee & Family Assistance Program (EFAP).
- Generous amounts of paid time off (Paid Statutory Holidays plus St. Anne's Day and Aboriginal Day, Summer Shutdown (2 weeks), Christmas Shutdown (roughly 2 weeks), plus 1 week of discretionary vacation time (up to 2 weeks with 10 years of service).
- Social Committee, Staff Days, Staff Knowledge Days, etc.

**If you would like to join The CMM Family, please see below on how to apply for this position.**

**Salary/Employment Term:**

Salary Range: \$45,000 - \$50,000 per year. **This is a one-year contract position. This is a designated position and restricted to those of Indigenous ancestry.**

## Application Deadline: Open Until Filled

Submit Cover Letter AND Resume to:

**Human Resources**  
**c/o The Confederacy of Mainland Mi'kmaq**  
**PO Box 1590, Truro, Nova Scotia B2N 5V3**  
**Email: [HR@cmmns.com](mailto:HR@cmmns.com)**

*We are an equal opportunity employer; however, qualified Aboriginal applicants will be given priority in accordance with the Aboriginal Employment Preference Policy of the Canadian Human Rights Commission. **Only those applicants who provide an up-to-date CV along with a cover letter and qualify for an interview will be contacted.** The successful candidate may be required to submit a current criminal record check. **Applicants must provide proof of Canadian Citizenship or Permanent Residency.***