



EMPLOYMENT OPPORTUNITY Prep-Cook/Dishwasher

Position Title:	Prep-Cook/Dishwasher
Department:	Business Operations – Gold Bean Café
Salary:	\$ 16.70 per hour
Term:	Part-time/shift work required
Location:	Gold Bean Café, 21 Beechill Road Chester Basin NS
Position Reports to:	General Manager, Gold Nugget AFN

GENERAL DESCRIPTION

Wasoqopa'q First Nation (formerly Acadia First Nation), owns and operates the Gold Bean Cafe located in Gold River, NS. The café is an upscale licensed sit-down restaurant with indoor and outdoor seating, a take-out menu, specialty coffee drinks, with gluten free, vegetarian and vegan options. WFN is currently recruiting for a part-time prep-cook that is responsible for assisting the cooks with food preparation, food storage and maintaining clean dishware and food preparation equipment.

DUTIES AND RESPONSIBILITIES

- Follows health, safety, and sanitation guidelines for the preparation and service of all menu items, specials and related products
- Refers to the daily prep list at the start of each shift to understand duties
- Prepares a variety of ingredients to support cooks in the preparation and service of menu items in accordance with standardized recipes
- Establishes daily cook stations (hot and or cold side) and stocks them with the necessary supplies to prepare menu for service
- Maintains the work area throughout the shift, keeping preparation and service areas clean and sanitized in observance of safe, sanitary food handling practices
- Adheres to all cost control guidelines that have been established, monitoring stock and notifying the cooks of any product shortages for menu service
- Labels and stocks all ingredients on shelves for organization and accessibility
- Maintains daily temperature logs, checking freezers, refrigerators, or heating equipment (and record in log) to ensure proper functioning
- Supports the cooks with basic cooking duties of menu items for service
- Ensures the highest standards to ensure consistency in food quality and speed of quality service
- Assists with maintaining inventory of the Gold Nugget AFN C-Store, preparing and packaging products for sale
- Properly washes, stacks and stores dishware, glassware, silverware, cookware and storage containers, maintaining a clean kitchen throughout shift
- Keeps dish area organized with clean and dry floors and free from clutter
- Changes water machines and sinks regularly in accordance with proper sanitization guidelines
- Assists in the organization and storing of food deliveries, including cold storage and storage shelves
- Maintains trash removal, including emptying of full trash bins and any cardboard at end of each shift
- Adhere to all Wasoqopa'q First Nation Policies, Procedures and necessary store procedures, as required
- Other duties, training (willing to train for the right candidate) and activities related to the Prep-Cook's position, as required



EDUCATION, CERTIFICATIONS AND EXPERIENCE

- Highschool diploma and or equivalent
- Minimum one year's demonstrated previous work experience as a prep-cook
- Food Hygiene or Food Handlers Certification
- WHMIS Certification is an asset
- First Aid & CPR Certification is an asset
- Occupational Health & Safety Training is an asset
- Must be bondable
- Criminal record check upon hiring

ABILITIES, SKILLS AND COMPETENCIES

- Good organizational and time management skills
- Strong multitasking skills, ability to work in a fast-paced and stressful environment
- Strong ability to work in a team
- Good interpersonal skills, and written and verbal communication skills
- Very good physical condition and endurance
- Manual dexterity, ability to skillfully use hands to prepare ingredients to use in cooking, good knife skills
- Adept in using a variety of kitchen tools / equipment
- A commitment to fostering, cultivating and preserving a culture of diversity, equity and inclusion

Deadline to Apply: Open Until Position is Filled

Wasoqopa'q First Nation is an equal opportunity employer; however, qualified Aboriginal applicants will be given priority in accordance with the Aboriginal Employment Preference Policy of the Canadian Human Rights Commission.

Submit Cover Letter and Resume to resumes@acadiaband.ca **Please quote GBPrepCook# on your cover letter and indicate your salary expectations for this position.

WFN reserves the right to refuse any and all applications for employment and does not assume candidate expenses related to this recruitment process.

Only candidates selected for an interview will be contacted.