



# *Pictou Landing Band Office*



6533 Pictou Landing Rd, Fisher's Grant., NS B0K 1X0  
Ph: 902-752-4912 Fax: 902-755-4715

## **Pictou Landing First Nation**

### Job Posting

Position: Case Manager  
Job Status: Full-time  
Reporting Manager: Director of Health

At PLFN, we truly value our people, which means you will join an incredible team, in a supportive and positive environment. We are passionate about our roles in providing superior service within our community and take considerable pride in the goals we accomplish together. We invest in our people through supporting and encouraging professional development, so you have the tools to safely succeed in your role. To learn more about our community, please visit: [www.plfn.ca](http://www.plfn.ca)

### **Job Overview**

The Pictou Landing First Nations Health Centre seeks a qualified Mental Wellness Case Manager to be responsible for the delivery of mental wellness casework and advocacy services to the community.

### **Responsibilities**

- Case Manage and advocate for clients, while also keeping up-to-date client files and confidentiality agreements
- Work with mental wellness service providers to advocate for clients, as required, such as through letters of support for access to services and/or for legal reasons
- Inform clients of mental wellness service options and make referrals when necessary
- Work with clients from beginning to end of services to which they are referred
- Identifying supports to develop a network that can be available to clients with complex mental health needs
- Assisting with developing care plans for clients
- Identify supports and develop a network of healthcare contacts to assist clients in accessing mental health services
- Assist with navigating the provincial and federal mental health and social services programs for clients
- Partner with other health professionals including mental health clinicians, physicians, and psychiatrists if the client requires these services



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- Assist in coordinating crisis support in the community when needed
- Maintain confidentiality of the clients' care records relating to their treatment plan
- Keep record of NIHB mental health counseling used by community members for reporting purposes

## **Qualifications**

- Undergraduate degree in a health & social services-related field (examples: social work, nursing, child & youth studies, health & social services, etc.), or combination of relevant education, skills, and experience
- Experience working in trauma-informed care, mental wellness casework and/or in an advocacy role
- Minimum of 2 years experience
- Experience with a client, family, and community-centred approach
- Experience working with First Nation / Indigenous communities, First Nation service delivery organizations, and applicable government programming, etc.
- Experience working in a fast-paced environment
- Mental Health First Aid First Nations
- NVC, ASSIST
- Must be able to maintain a high degree of confidentiality
- Valid CPR/Basic First Aid Certification
- Clear Criminal Records, Child Abuse Registry, and Vulnerable Sector Checks
- Proficiency in the use of Microsoft Office Suites, especially in Word, Outlook, and Excel
- Experience using data management systems, an asset
- Experience working or living in a First Nations Community, preferably PLFN, considered a strong asset
- Valid driver's license and vehicle



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*We're committed to an equitable team member experience, opportunity, pay, and support for every employee regardless of gender identity or expression, race, ethnicity, family or marital status, religion, socio-economic status, veteran status, national origin, age, sexual orientation, education, disability, or any other characteristic that makes you unique.*

*We want to ensure that every qualified individual has an equal opportunity to work with us. If you require an accommodation to our application process, please contact [jobs@plfn.ca](mailto:jobs@plfn.ca)*

*Thank you in advance to those that apply. We appreciate your interest. Only the most suitable will be contacted for an interview.*