

Indigenous Research Assistant (remote work opportunity)

The **Atlantic Provinces Economic Council (APEC)** is Atlantic Canada's leading independent economic research organization. We are at the forefront of analyzing the most important issues for Atlantic Canada's economy – from demographics to labour shortages, digitalization to global value chains, and the environment to inclusive growth.

APEC has completed several research projects over the last few years focusing on the economic importance of and opportunities for Indigenous businesses and communities in Atlantic Canada. The reports and webinars from this research are available on our [website](#).

We are seeking a First Nations, Métis, or Inuit research assistant to work with us on a new project to estimate the economic impact of Indigenous communities and businesses in the Atlantic region. This position is contingent on funding approval from the Atlantic Policy Congress of First Nations Chiefs Secretariat.

This is a remote work position. The chosen candidate must have access to a reliable personal computer, high-speed internet, and the ability to videoconference via Zoom or Teams.

Early-career researchers and economists contribute immensely to our work. APEC has been providing employment opportunities and training to junior economists and summer students for many years. These individuals often continue to successful careers in the private sector and government.

Responsibilities

Assist senior staff with economic research, including data collection, analysis and report writing.

Required qualifications

- Strong Excel and data skills
- Excellent writing and oral communication skills
- Well-organized

Desired qualifications

- This position would suit a current university student or recent graduate from an economics or business program
- Prior business or economic research experience is an asset
- Knowledge of the Atlantic Canadian economy, particularly in terms of Indigenous businesses and communities, is highly desirable

Eligibility

- Indigenous persons who identify themselves as First Nation (Status and non-Status), Métis, or Inuit

Duration

35 hours per week for 8-13 weeks depending on candidate's availability, starting July 4

Wage rate

\$20/hour plus vacation pay

Please submit your MERGED resume and cover letter explaining your qualifications to: hr@apec-econ.ca with Subject Line: Indigenous Research Assistant

Please include the following statement as part of your application if you wish to self-identify as Indigenous, "I am an Indigenous person who identifies as First Nation (Status and non-Status), Métis, or Inuit."

APEC's final hiring decision will be subject to confirmation of Indigenous identity which, without limitation, may include asking an applicant to provide a community contact, a copy of a Status Card (if registered under the federal *Indian Act*), or other documentation.

In addition, please provide two references in your resume and cover letter. Be sure to include their name, phone number, and email address (if available).

Deadline for submission: 9:00 am AT, Wednesday, June 21, 2023

The Atlantic Provinces Economic Council (APEC) is the source for independent research, insights and ideas vital to supporting a healthy, inclusive and sustainable Atlantic Canadian economy. Potential applicants are encouraged to visit <https://www.apec-econ.ca/about-us/> to learn more about our values, research activities and events. APEC provides a work environment that supports equality, teamwork, fairness and respect among all employees. We would like to thank all those who apply for this position but only those under consideration will be contacted.