

EMPLOYMENT OPPORTUNITY



The Confederacy of Mainland Mi'kmaq Department of Aquatic Resources and Fisheries Management Project Lead

About The CMM

The Confederacy of Mainland Mi'kmaq (The CMM) is a Tribal Council representing the eight Mi'kmaq communities of mainland Nova Scotia. Our mission is to proactively promote and assist Mi'kmaq communities' initiatives towards self-determination and enhancement of community. The CMM's Department of Aquatic Resources and Fisheries Management (DARFM) is currently looking for a motivated and knowledgeable candidate to fill the role of **Project Lead**.

Position Overview

The Atlantic Eelgrass Project is a multi-partner collaboration across Nova Scotia, led by the Future of Marine Ecosystems research lab at Dalhousie University and co-coordinated by the Confederacy of Mainland Mi'kmaq. The project aims to conduct science-grounded climate-smart restoration of eelgrass meadows with local communities across the Maritimes. It combines community engagement, scientific trials and research, and outreach and education.

Under the direction of the Director of Aquatic Resources and Fisheries Management, and reporting to the Manager of Aquatic Ecosystems, the **Project Lead** will coordinate research and restoration activities across the many partners in the project. These activities include those related to eelgrass replanting, fostering and maintaining community relationships and supporting logistics and research activities around eelgrass restoration and mapping, project management, monitoring project development and success, engaging with outreach, and liaising with Dalhousie University and project partners.

(Position Overview from Job Description)

Overview of Responsibilities:

- The coordination and successful completion of Sea Grass project activities.
- Ensure project stays on track to meet timeline and deliverables, and monitor and report progress
- Perform administrative duties, including tracking project budget, drafting progress reports, maintaining work and safety protocols, and planning community events.
- Work with our communications team to develop and organize outreach and educational activities for communities
- Organize fieldwork logistics and ensure safe and effective working conditions for restoration procedures
- Liaise with Dalhousie University's Future of Marine Ecosystems research lab and our communities
- Developing aquatic resource management project ideas and proposals as guided by our departmental advisory committee; and submitting for management's review.
- Initiating research activities and studies in collaboration with First Nations, Government agencies, academia and the private sector regarding the present health and status of Mainland NS's aquatic and ocean environments.
- Conducting literature reviews, surveys, and other research as directed by Division Manager; and, organizing research, reference materials, and other related materials in an easily assessable manner.
- Develop creative and effective ways to present project activities and results to Mi'kmaq youth, community members, leadership, colleagues, and project partners, in a clear and concise manner.

Position Requirements:

The following qualifications are desired:

- Post-secondary degree or diploma in environmental or social sciences (or related field)
- Two-years of relevant working experience
- Experience working in or with First Nation communities
- Experience working in a fast-paced environment
- Experience in project coordination and management, budgeting/finances and report writing
- Proficiency in MS Office (Word, Excel, PowerPoint, etc.)
- Knowledge of research methodologies and standards pertinent to environmental issues related to aquatic resource and oceans management
- Is able to work unsupervised with a high level of productivity with the ability to seek and take direction
- Have a valid driver's license and reliable transportation
- Experience in environmental, social or marine science
- Ability to perform physically demanding outdoor work in and around water.
- Must have the ability to perform physically demanding outdoor work in and around water
- Fluent Mi'kmaw speaker and writer is an asset
- Further beneficial skills: Pleasure Boat Operator License, SVOP. Diving Certification

Why work with us?

The Confederacy of Mainland Mi'kmaq (The CMM) is well known throughout Canada as a professional organization that is committed to providing a pleasant and healthy working environment for all its employees. As an organization, we understand that a great work/life balance is essential to success. As a full-time employee you can expect:

- An atmosphere that is both professional and family oriented.
- Enrollment in the organization's benefits packages on your first day of employment with no waiting period, which includes Health & Dental, and Employee & Family Assistance Program (EFAP).
- Generous amounts of paid time off (Paid Statutory Holidays plus St. Anne's Day and Aboriginal Day, Summer Shutdown (2 weeks), Christmas Shutdown (roughly 2 weeks), plus 1 week of discretionary vacation time (up to 2 weeks with 10 years of service).
- Social Committee, Staff Days, Staff Knowledge Days, etc.

If you would like to join The CMM Family, please see below on how to apply for this position.

Salary/Employment Term:

Salary Range: \$50,000 - \$65,000 per year. This is a Permanent Position (pending successful one-year probationary contract).

Application Deadline: Open Until Filled

Submit Cover Letter AND Resume to:

Human Resources
c/o The Confederacy of Mainland Mi'kmaq
PO Box 1590, Truro, Nova Scotia B2N 5V3
Email: HR@cmmns.com

*We are an equal opportunity employer; however, qualified Aboriginal applicants will be given priority in accordance with the Aboriginal Employment Preference Policy of the Canadian Human Rights Commission. **Only those applicants who provide an up-to-date CV along with a cover letter and qualify for an interview will be contacted.** The successful candidate may be required to submit a current criminal record check. **Applicants MUST provide proof of Canadian Citizenship or Permanent Residency.***