



Career Opportunity
Community Consultation Coordinator,
Sipeknekatik Governance Initiative- SGI
One year term with potential for renewal
Extended Closing Date: ongoing until filled

General Description:

The Community Consultation Coordinator program will develop the project work plans to satisfy the duty of providing full information to community members, providing opportunity for public participation, organize community referendums and decision-making platforms for circumstances that have deep impacts on Mikmaq rights.

Duties & Responsibilities:

- Prioritize and responds appropriately to consultation requests & communications that the SGI receives from Industry and Governments.
- Develop workplans, reports, and a community communications strategy for each project requiring full community decision making.
- Identify any key issues surrounding Aboriginal and Treaty rights in potential project.
- Identify any keys issues surrounding Mi'kmaw Title and any title claim issues that may or may not arise in potential project area.
- Identify any historical or cultural significance to the area of the potential project.
- Identify experts, studies and reports required for community meetings, including interpretation and development of plain language documents for community review.
- Researching, collecting, compiling, and maintaining community profiles consisting of past and present community-government issues, context, and community economic preparedness to participate in and or support industry.
- Follow and promote the Consultation Protocol for community consultation and decision making.
- Draft an impact assessment on each proposed project.
- Provides input and recommendations to Chief Council for revisions when necessary
- Provide Legal and strategic advice on negotiation strategies relating to consultation protocols.
- Where needed coordinate with SGI team in scheduling a venue for community input regarding proposed project and if necessary, provide an opportunity for a community referendum to fulfill SCI fiduciary duties owed to the community.
- Other related duties as determined by Supervisor.

Qualifications

- Knowledge of the legal and policy frameworks related to the duty to consult, individual community traditional territories and exercise of rights and Aboriginal community relations, as it relates to the identification of Aboriginal communities and the scale and scope of the duty to consult owed to Aboriginal communities for specific decisions contemplated by the Crown and/or Industry.
- Knowledge of Indigenous, Mikmaq communities/organizations
- Knowledge of Mi'kmaw governance, culture, social and economic issues, community perspectives, protocols, and political dynamics in Mi'kma'kik, generally acquired through direct interaction with Mi'kmaw communities and organizations, to provide advice, guidance and recommendations to staff and a variety of stakeholders regarding Aboriginal consultation and to interact effectively with Mi'kmaw people for the purposes of assessing Industry and Government meeting with their duty to consult.



- Knowledge of Mi'kmaw Treaty's, as well as, both assertive rights and recognized rights of the Mi'kmaw People.
- Knowledge of Mi'kmaw traditional and cultural land use pre and post crown assertion of sovereignty.
- Knowledge and understanding of Mi'kmaw culture, traditions, teachings, community dynamics
- Strong written and oral communication skills.
- Proficient computer skills, specifically in MS Word, Excel and Geographic Information Systems with ability to learn new programs.
- Facilitation, consensus-building, tact, diplomacy, advisory and negotiation skills.
- The ability to maintain strict timelines for project deliverables and deadlines,
- Criminal check and valid driver's licence is required.

Starting salary will be based on qualifications and experience.

Please apply with a resume, cover letter and criminal records check to:

Human Resource Manager

Email employmentapplication@sipeknekatik.ca

Mail/drop off: 522 Church Street, Indian Brook, NS B0N 1H0

We are an equal opportunity employer; however, qualified Indigenous applicants will be given priority in accordance with the Aboriginal Employment Preference Policy of the Canadian Human Rights Commission. The Band will not assume any expenses related to any job-related application process, included but not limited to travel, relocation, and application development. Please note certain positions come with mandatory employee benefits. Only those applicants who qualify for an interview will be contacted.