

# EMPLOYMENT OPPORTUNITY



## **The Confederacy of Mainland Mi'kmaq** **Department of Health & Social Services** **Project Manager – Early Learning Governance**

### **About The CMM**

The Confederacy of Mainland Mi'kmaq (The CMM) is a Tribal Council representing the eight Mi'kmaq communities of mainland Nova Scotia. Our mission is to proactively promote and assist Mi'kmaq communities' initiatives towards self-determination and enhancement of community. The CMM's Department of Health & Social Services is currently looking for a motivated and knowledgeable candidate to fill the role of ***Project Manager – Early Learning Governance***.

### **Position Overview**

The Project Manager will work collaboratively alongside a complementary role, housed at Union of Nova Scotia Mi'kmaq. Together, these two roles will contribute to a shared vision, principles, and path toward governance of Mi'kmaq Early Learning and Child Care programs in Nova Scotia. These positions will work collaboratively with Mi'kmaq partners across education, health, and social fields to develop a Governance strategy for Early Learning & Child Care. This strategy will advance self-determination and transfer of authority to the Mi'kmaq of Nova Scotia and advise on a future Governance structure for Early Learning. These two positions will also represent Nova Scotia at regional and national partnership tables and provide regular updates to Nova Scotia Mi'kmaq leadership.

### **Position Requirements:**

#### **Desired Skills and Experience**

- Strategic planning & coordination
- Community engagement & facilitation
- Policy review, assessment, and writing
- Advisory support and capacity development
- Exceptional organization and written communication
- Exceptional report writing and presentation skills

#### **Qualifications**

- Minimum 5 years of relevant work experience
- Post-secondary education, in any relevant field
- Experience working with and in First Nations communities
- Knowledge and understanding of Mi'kmaq culture and worldview

## Other Requirements

- Ability to work independently with minimal supervision as well as part of an interdisciplinary team
- Clear Criminal Background with Vulnerable Sector Check is mandatory
- A valid driver's license and access to a reliable vehicle is required
- Travel within Mi'kma'ki is required. Other travel may also be required.

## Assets

- Nova Scotia Mi'kmaq candidates
- Mi'kmaq language speaker
- Experience/education in health, education and/or social fields

## Why work with us?

The Confederacy of Mainland Mi'kmaq (The CMM) is well known throughout Canada as a professional organization that is committed to providing a pleasant and healthy working environment for all its employees. As an organization, we understand that a great work/life balance is essential to success. As a full-time employee you can expect:

- An atmosphere that is both professional and family oriented.
- Enrollment in the organization's benefits packages on your first day of employment with no waiting period, which includes Health & Dental, and Employee & Family Assistance Program (EFAP).
- Generous amounts of paid time off (Paid Statutory Holidays plus St. Anne's Day and Aboriginal Day, Summer Shutdown (2 weeks), Christmas Shutdown (roughly 2 weeks), plus 1 week of discretionary vacation time (up to 2 weeks with 10 years of service).
- Social Committee, Staff Days, Staff Knowledge Days, etc.

**If you would like to join The CMM Family, please see below on how to apply for this position.**

## Salary/Employment Term:

Salary Range: \$62,500 to \$72,500 per year. This is a two-year contract with possibility for renewal.

**Application Deadline: August 3<sup>rd</sup>, 2022**

Submit Cover Letter AND Resume to:

**Human Resources**  
c/o The Confederacy of Mainland Mi'kmaq  
PO Box 1590, Truro, Nova Scotia B2N 5V3  
Email: [HR@cmmns.com](mailto:HR@cmmns.com)

*We are an equal opportunity employer; however, qualified Aboriginal applicants will be given priority in accordance with the Aboriginal Employment Preference Policy of the Canadian Human Rights Commission. **Only those applicants who provide an up-to-date CV along with a cover letter and qualify for an interview will be contacted.** The successful candidate may be required to submit a current criminal record check. **Non-Canadian applicants must be able to provide proof of current entitlement of eligibility to work in Canada.***