



Employment Opportunity
Coordinator – Residential School Support Program
(Term position)

Closing date: Open until position filled

General Description:

Under the direction of the Director of Administration, the Coordinator, Residential Support Program, is responsible for establishing programs for residential school survivors that support their journey of healing. As well, this position coordinates educational programs on the history and intergenerational impact of Indian Residential Schools.

Responsibilities:

- Share information with individuals on the history and impact Indian residential schools had.
- Organize activities with others to support healing, such as Sweat Lodges, Pipe Ceremonies, Healing Ceremonies, Community meals, Talking and Sharing Circles, etc.
- Organize committees to support programs (e.g. subject matter experts, traditional healers, and knowledge holders).
- Participate in ceremonies with elders, Spiritual Leaders and knowledge keepers.
- Create a positive and warm environment so community members feel safe and comfortable to express themselves.
- Maintain records of activities and expenditures for budget tracking.
- Other related duties as determined by the supervisor.

Qualifications and Education:

- A deep understanding of the impact Indian residential schools has had on the community and desire to help others in their journey of healing.
- Ability to network and organize activities with others.
- Must be willing to work flexible hours to attend programs during the evenings/weekends.
- Must have a driver's license and a reliable vehicle.
- A criminal records check is required. Having a criminal record is not a determinate factor.

Compensation will be based on experience and related training/education.

To apply, please call 902-758-4575 or send a resume to:

HR Manager

Email employmentapplication@sipeknekatik.ca

Or

Mail/drop off: 522 Church Street, Indian Brook, NS B0N 2H0

We are an equal opportunity employer; however, qualified Indigenous applicants will be given priority in accordance with the Aboriginal Employment Preference Policy of the Canadian Human Rights Commission. The Band will not assume any expenses related to any job-related application process, included but not limited to travel, relocation, and application development.