

EMPLOYMENT OPPORTUNITY



The Confederacy of Mainland Mi'kmaq

Department of Health & Social Services **Social Worker - Jordan's Principle Service Coordinator**

About The CMM

The Confederacy of Mainland Mi'kmaq (The CMM) is a Tribal Council representing eight Mi'kmaq communities of mainland Nova Scotia. Our mission is to proactively promote and assist Mi'kmaq communities' initiatives towards self-determination and enhancement of community. The CMM is located in the Millbrook Mi'kmaq Community in Nova Scotia and has over 100 Employees. The CMM's Department of Health & Social Services is currently looking for an energetic, mature, and independent Social Worker to fill the role of a Jordan's Principle Service Coordinator.

Position Overview

Reporting to the Jordan's Principle Manager and Senior Director of Health & Social Services, the Social Worker - Jordan's Principle Service Coordinator supports the Confederacy of Mainland Mi'kmaq (The CMM) by addressing existing access gaps for services for children and their families through the Jordan's Principle Child First Initiative.

Responsibilities:

- Create a needs identification assessment to help families who request respite services to identify what service will be most suitable for their child or youth. Complete new needs assessments and review on an annual basis. Assist families with case management. If they do not qualify for respite through Jordan's Principle, assist them with navigating alternative service options.
- Create a quarterly and annual measurement tool for respite providers, that tracks goals and child's progress, as well as complete regular check-ins with respite providers.
- Attend regular case management meetings for respite and other support services. Meet with current families receiving respite to discuss changes to the program and attend meetings with external organizations promote collaboration of respite workers.
- Assist families with the selection of a respite provider.
- Develop detailed project workplans for each fiscal year of the position.
- Work the Jordan's Principle Administrative Liaison to develop and maintain an updated inventory of the services available for each community for children and youth.
- Maintaining up to date data on the children and youth accessing Jordan's Principle Respite services.
- Provision of intakes, case management and assisting families and communities in gaining access to appropriate services; providing service recommendations and referrals. Prepare funding applications for services to be sent to Indigenous Services Canada for decision.
- Promote and raise awareness for the Jordan's Principle – Child First initiative in the communities.
- Understand the relevant issues from each community and communicate that information on regional, provincial, and federal committees and report information gathered to the Jordan's Principle Manager, Senior Director of Health & Social Services and Health Directors.
- Prepare various reports, such as: monthly program accomplishments and challenges, reports on all workshops and meetings, funding reports (annual and interim), monthly performance reports, and travel expenses.

Position Requirements:

- Registered social worker, as well as experience in a health-related field (i.e., family, human and/or social services, or child and youth care) would be considered an asset. Relative education and experience could be considered.
- Two to three years' experience working with children, families and communities in a case management role is preferred.
- Experience working for a First Nations (FN) community or organization (an asset).
 - o Good understanding of Mi'kmaq culture, two eyed seeing, communities and organizations as well as working knowledge of First Nation Communities, First Nation service delivery organizations, and applicable government programming etc.
 - o Knowledge of the Jordan's Principle Initiatives, provincial health services and understanding of First Nations Inuit Health Branch (FNIHB) of Indigenous Services Canada and its related programs and responsibilities.
 - o Knowledge of the Truth and Reconciliation Calls to Action and understanding of the ongoing impact that Residential Schools have on survivors, descendants of survivors and communities.
 - o Knowledge and understanding of Indigenous Social determinants of health. Ability to use culture as a foundation of healing and understand how the health systems impact Mi'kmaq and their health.
- Must be able to engage with community from a strength-based, trauma-informed perspective and employ culturally safe, professional and confidentiality practices.
- Adaptable in high stress/high pressure past paced situations, strong initiative, motivation, conscientiousness, and dedication.
- Strong communication (written and oral), advocacy, organizational and prioritization skills. as well as strong intrapersonal, interpersonal, team and professional skills.
- Must have a valid driver's license, reliable vehicle, and ability to travel frequently (day and overnight trips).
- Must be willing to provide the CMM with a recent criminal record check and must pass vulnerable sector and child abuse registry check.

Salary/Employment Term:

Salary Range: \$48,530-\$53,000 per year based on qualifications and experience. This is a **one-year** contract position with the opportunity of renewal and subject to the policies and practice of The CMM. The CMM offers a substantial benefits package to all employees

Application Deadline: October 24th, 2021

Submit Resume AND Cover Letter to:

Human Resources
c/o The Confederacy of Mainland Mi'kmaq
PO Box 1590, Truro, Nova Scotia B2N 5V3
Email: HR@cmmns.com

We are an equal opportunity employer; however, qualified Aboriginal applicants will be given priority in accordance with the Aboriginal Employment Preference Policy of the Canadian Human Rights Commission. Only those applicants who provide up-to-date CV along with Cover Letter and qualify for interview will be contacted. The successful candidate may be required to submit a current criminal record check. Non-Canadian applicants must be able to provide proof of current entitlement or eligibility to work in Canada.