

## **Cultural Advisor**

### **About Us**

Halifax (K'jipuktuk) is hosting the 2023 North American Indigenous Games (NAIG) in July 2023, which was postponed for 2020. NAIG 2023 will welcome approximately 5,000 Indigenous participants from across Turtle Island (North America) to participate in the largest multi-sport gathering in Atlantic Canada of Indigenous people since contact. The NAIG 2023 will feature 16 sports, 7 days of cultural celebration and about 3,000 volunteers from July 15 to 23, 2023 in a celebration of Indigenous sport and culture. NAIG 2023 is organized and executed by the NAIG 2023 Host Society, who is a not-for-profit organization and the employer of this opportunity. For more information on the Host Society, please visit [www.naig2023.com](http://www.naig2023.com).

Preference will be given to candidates who self-identify as Mi'kmaq. Applicants are encouraged to self-identify.

### **Our Opportunity**

The Cultural Advisor is responsible to ensure an Indigenous cultural lens is incorporated into all aspects of NAIG 2023. This position will facilitate meaningful engagement and relationships with local Mi'kmaq communities to ensure that culture is incorporated respectfully throughout each department and NAIG 2023 as a whole.

The Advisor will communicate regularly with community leaders, knowledge and language keepers as well as other stakeholders. Additional priorities of this role include implementing proper protocols in the opening/closing ceremonies, cultural village and for our honoured guests.

### **Duties and responsibilities**

- Provide a cultural lens to all aspects of NAIG 2023 utilizing information gathered through community engagement with Mi'kmaq communities in Nova Scotia.
- Liaison between community stakeholders such as the NAIG Cultural Advisory Committee and the NAIG Host Society.
- Ensure proper representation during NAIG 2023 events and related activities.
- Evaluate cultural needs of individuals and groups within the Mi'kmaq community.
- Mentor and support the NAIG Host Society to develop, coordinate and implement programming, policies and practices that best represent the Mi'kmaq community members of Nova Scotia.
- Provide guidance and direction to ensure Indigenous spirituality and cultural identity are integral aspects of NAIG 2023.
- Consult with relevant stakeholders on the design of NAIG 2023 programs.



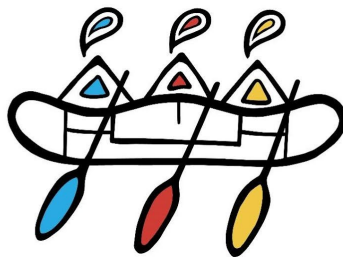
- Provide opportunities for sharing of Indigenous principles, knowledge and program strategies with staff, volunteers and participants.
- Liaise with Indigenous Elders, traditional leaders, and external Indigenous agencies regarding possible partnerships and services for and during NAIG 2023.
- Provide feedback regarding identified needs and potential gaps with the goal of providing assistance within some of these areas
- Create opportunities for the wider community to be engaged with and participate in NAIG 2023.
- Other relevant, related or assigned duties by supervisor/manager.

### **Qualifications**

- Designated position for a Mi'kmaw Individual.
- Working experience as a cultural advisor.
- Have led or played a senior role in the planning and executing of a major project requiring elements of this scope.
- Strong knowledge and involvement with local Indigenous communities.
- Experience working with Mi'kmaq communities and organizations.
- Excellent knowledge of Mi'kmaq history, culture, and education.
- Experience in an educational leadership role; considered an asset.
- Experience working/planning large community events; considered an asset.
- Knowledge and/or ability to speak/understand the Mi'kmaq Language at a high level; considered an asset.

### **Technical/Job Specific**

- Must be able to use good judgment and work independently in a multi-task position within a dynamic, team-based environment with solid time-management, organization, and people skills.
- Strong written and verbal communication skills and strict attention to detail.
- Ability to manage program budgets and ensure financial procedures and policies are followed.
- The ability to design and implement appropriate Mi'kmaq and Indigenous-related professional development programs.



- The ability to establish strong links and build positive relationships within the region, with community members and external groups including but not limited to local Mi'kmaq Communities and Mi'kmaq organizations.
- Communicate and promote program expectations and outcomes to key stakeholders in a timely and clear fashion.
- Comfortable leading and delegating to staff and volunteers.
- Resourceful.
- Experience in a fast past environment is an asset.

### **Working Conditions**

- Flexibility in hours as the incumbent will be expected to work some evenings and weekends.
- Own transportation required, including a valid Class 5 license.
- Criminal record check must be provided (vulnerable sector) prior to the commencement of the contract.
- The office will be in HRM and in an Indigenous community.

### **Competencies**

Analytical Thinking, Decision-Making, Networking/Relationship Building, Managing Change, Values & Ethics, Valuing Diversity, Teamwork & Cooperation, and Organization & Planning.

#### Work Status:

Temporary full-time contract up to August 2023.

#### Hours of Work:

35 hours a week and must be willing to work a flexible work schedule.

#### Salary:

\$65,000 - \$80,000 per annum.

#### Closing Date:

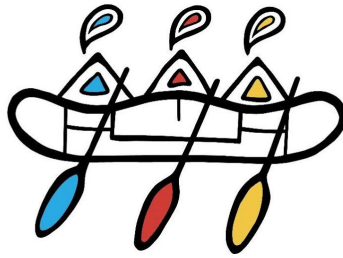
Applications will be received up to midnight on Friday, October 29, 2021

#### Expected Start Date:

January 4, 2022

Please submit your cover letter and resume to [careers@naig2023.com](mailto:careers@naig2023.com) or apply through: <https://bit.ly/3lwF700>

**2023 JEUX  
AUTOCHTONES**  
de l'Amérique du nord  
HALIFAX • NOUVELLE ÉCOSSE



North American  
**INDIGENOUS  
GAMES 2023**  
HALIFAX • NOVA SCOTIA

Please note: We thank all applicants for their interest in this position. Only those applicants selected for interview/testing will be contacted.

During the recruitment process, applicants have the right to request accommodation. Applicants, invited to participate in an assessment process (such as an interview or testing) and who require accommodation, should discuss their needs with the Recruiter when invited to the assessment process.

Candidates are encouraged to self-identify in this recruitment process under any of the employment equity groups. Preference will be given to applications from qualified Indigenous/Aboriginal persons.

Questions can be directed to Serene Porter, [serenepor@naig2023.com](mailto:serenepor@naig2023.com)