



Annapolis Valley First Nation Health Director

Annapolis Valley First Nation is seeking an experienced, motivated, enthusiastic, independent individual to fill the position of **Health Director**. This Senior Management position reports directly to Chief and Council and is responsible for the operation and management of the Annapolis Valley Health Centre. The Health Centre serves the needs of the Community by providing clinic days for a variety of health care services including but not limited to: Medical (RN); Dental; Mental Health Services; Diabetic Foot Care, Massage Therapy and other related health services that meet the needs of the Community Members.

The **Health Director** will be responsible for the day to day operations and financial management of the Health Centre as well as reviewing and applying for funding opportunities to expand care as our Community needs evolve. The Health Director is also required to travel to meetings with other First Nation health organizations to represent the interests of Annapolis Valley both provincially and nationally.

Position Requirements:

- 3-5 years experience with financial management/administration in a related field.
- Business Degree or other post secondary in a related field.
- Experience with proposal writing and strategic planning an asset.
- Knowledge of current challenges and opportunities relating to Health specific to Mi'kmaw Communities.
- Demonstrated ability to work as leader or independently and meet deadlines.
- Excellent communication skills, written and spoken.
- Working knowledge of Health Care considered a strong asset
- Proficiency in MS Office (Word, Excel, PowerPoint and Access)
- Must have a drivers' license, reliable vehicle and the ability to travel.

Salary/Employment Term: \$60,000 – 65,000 / year (30 hours per week Monday – Thursday)

Benefits Include: Medical Coverage, Dental Coverage, Pension, and Life insurance

Application Deadline: 8 October 2021

Submit Resume to:

Attention: Julie Crossman
jcrossman@avfn.ca

We are an equal opportunity employer; however, qualified Aboriginal applicants will be given priority in accordance with the Aboriginal Employment Preference Policy of the Canadian Human Rights Commission.

Only those applicants who qualify for an interview will be contacted. The successful candidate will be required to submit a current criminal record check.