

EMPLOYMENT OPPORTUNITY



The Confederacy of Mainland Mi'kmaq

Department of Aquatic Resources & Fisheries Management *Indigenous Habitat Participation Program (IHPP) Coordinator*

The Confederacy of Mainland Mi'kmaq (The CMM) is a Tribal Council representing eight, Mi'kmaq communities of mainland NS. Our mission is to proactively promote and assist Mi'kmaq communities' initiatives towards self-determination and enhancement of community. The CMM main office is in the Millbrook Mi'kmaw Community in Nova Scotia and has over 100 Employees. The CMM's Department of Aquatic Resources and Fisheries Management is currently looking for an energetic, mature and independent candidate to fill the role of ***IHPP Coordinator***.

The MCG is focused on promoting and restoring the concept of Netukulimk in Nova Scotia's watersheds. To ensure that future generations will have access to a healthy environment. The MCG team targets its work on a variety of marine and freshwater management projects and participating in programs that involve youth mentorship and building Mi'kmaw capacity. The MCG also addresses issues related to species-at-risk, water quality, commercial fisheries and directed habitat restoration.

Reporting to the Departments Assistant Manager of Science, the IHPP Project Coordinator will be responsible for the coordination and planning of The CMM's Indigenous Habitat Participation Program. This position will be based out of the Bear River First Nation band office.

Position Requirements:

- Knowledge of research methodologies and standards pertinent to environmental issues related to aquatic resource and oceans management
- Knowledge of fish and fish habitat protection related issues and/or policies.
- Knowledge of First Nations culture, history and current affairs
- Good understanding of the Indian Act and Mi'kmaq aboriginal and treaty rights
- Demonstrated ability to work effectively with other departments, on multi-discipline teams, or independently, and meet deadlines
- Excellent communication and presentation skills, written and spoken
- Strong work ethic and ability to work in an environment requiring discretion and confidentiality
- Proficiency in MS Office (Word, Excel, PowerPoint, etc.)
- High values in teamwork, client service and professionalism
- Ability to apply creativity and innovative thinking to community focused solutions
- Demonstrated strong initiative, motivation, conscientiousness and dedication
- Is able to work unsupervised with a high level of productivity with the ability to seek and take direction
- Ability to be organized, adaptable, flexible, manage multiple priorities to ensure clients are well served and relationships are developed and maintained
- Ability to think analytically and critically while problem solving to identify specific needs and potential solutions
- Ability to manage time and various activities effectively and efficiently while providing quality customer service
- Able to develop relationships and this will include strong interpersonal and communication skills, both written and verbal, collaboration, facilitation, conflict resolution, and active listening
- Ability to work independently and in a team environment
- Ability to coordinate many tasks, people and competing priorities
- Ability to think strategically and able to look at the larger picture

Asset Qualifications:

- Knowledge and understanding of fish habitat/migration.
- Valid First Aid/CPR and WHMIS certification.
- Experience with grant proposal writing.
- Previous experience in non-profit sector.

Salary/Employment Term:

Salary range: \$45,000 - \$47,500/year. This is a one-year contract with the opportunity for renewal.

Application Deadline: August 1st, 2021

Submit **Cover Letter** AND **Resume** to: **Human Resources**
c/o The Confederacy of Mainland Mi'kmaq
PO Box 1590, Truro, Nova Scotia B2N 5V3
Email: HR@cmmns.com

*We are an equal opportunity employer; however, qualified Aboriginal applicants will be given priority in accordance with the Aboriginal Employment Preference Policy of the Canadian Human Rights Commission. **Only those applicants who provide up-to-date CV along with cover letter and qualify for an interview will be contacted.** The successful candidate may be required to submit a current criminal record check. **Non-Canadian applicants must be able to provide proof of current entitlement of eligibility to work in Canada.***