

EMPLOYMENT OPPORTUNITY



The Confederacy of Mainland Mi'kmaq

Department of Community Services & Infrastructure (DCSI)

Infrastructure Program Manager

About CMM

The Confederacy of Mainland Mi'kmaq (The CMM) is a Tribal Council representing eight Mi'kmaq communities of mainland Nova Scotia. Our mission is to proactively promote and assist Mi'kmaq communities' initiatives towards self-determination and enhancement of community. The CMM is in the Millbrook Mi'kmaw Community in Nova Scotia and has over 100 Employees. The CMM's Department of Community Services & Infrastructure is currently looking for an energetic, mature, and independent candidate to fill the role of an *Infrastructure Program Manager*.

Position Overview

Reporting to the CMM Director of Community Services & Infrastructure, the Infrastructure Program Manager will be responsible for developing, implementing, and overseeing Technical Services programming and services of importance to CMM and its Member Communities. The Technical Services component of the organization is currently in the developmental stage and offers exciting and dynamic opportunities for the successful candidate. His/her responsibilities will include, at a minimum, the ACRS (Asset Condition Reporting System), Maintenance Management, Asset Management, Capital Planning, and Emergency Measures. CMM will become an information hub for all community asset information.

Position Requirements

- University degree in Technical Services, Public Works, Engineering Management, or other related fields.
- Three (3) to five (5) years of relevant working experience,
- Knowledge and understanding of GIS/Asset management systems, capital planning, maintenance systems, Emergency measures, etc.
- Strong communication and presentation skills, both written and oral.
- Solid project, program, and HR Management capacity.
- Ability to work both independently and as a team leader.
- Interpersonal skills and personal suitability to the organization.
- Knowledge of First Nation history, culture and current events would be an asset.
- Must have reliable transportation, drivers' license, and the ability to travel.

Salary/Employment Term

Salary range: \$60,000-\$65,000/year based on qualifications and experience. This is a one (1) year contract position with the opportunity for renewal and subject to the policies and practise of the CMM. The CMM offers a substantial benefits package to all employees.

Application Deadline: January 10th, 2021

Submit Cover Letter AND Resume to: **Human Resources**
c/o The Confederacy of Mainland Mi'kmaq
PO Box 1590, Truro, Nova Scotia B2N 5V3
Email: HR@emmns.com

*We are an equal opportunity employer; however, qualified Aboriginal applicants will be given priority in accordance with the Aboriginal Employment Preference Policy of the Canadian Human Rights Commission. **Only those applicants who provide up-to-date CV along with Cover Letter and qualify for interview will be contacted.** The successful candidate may be required to submit a current criminal record check. Non-Canadian applicants must be able to provide proof of current entitlement or eligibility to work in Canada.*