

EMPLOYMENT OPPORTUNITY



The Confederacy of Mainland Mi'kmaq

DENR Communications Officer

The Confederacy of Mainland Mi'kmaq (The CMM) is a Tribal Council representing the eight Mi'kmaq communities of mainland Nova Scotia. Our mission is to proactively promote and assist Mi'kmaq communities' initiatives towards self-determination and enhancement of community. The CMM's Department of Environment and Natural Resources (DENR) is currently looking for a motivated and enthusiastic candidate to fill the role of a **Communications Officer**. This position will contribute to work taking place within DENR's Climate Action, Mi'kmawey Forestry, and Environmental Services programs.

Reporting to the DENR Program Manager, the Communications Officer is responsible for supporting the department's science communication activities, including content development, workshop logistics, and liaising with community contacts. The individual will work closely with project coordinators to meet all outreach objectives for DENR's projects, with a particular focus on coordinating activities with schools, youth groups, and backyard science initiatives relating to forests, the environment, and climate change. The Communications Officer will require a robust knowledge of the environment in order to produce materials that encourage scientific literacy and Mi'kmaw ecological practices.

The DENR Communications Officer will also be responsible for performing other tasks as needed to share DENR's natural resources work within Mi'kmaq First Nation communities, such as attending meetings, assisting with project reports and presentations, and drafting new project proposals.

Position Requirements:

- This position is funded in part by Eco Canada. In order to satisfy the funding requirements, applicants **must** be 30 years of age or younger and be a Canadian citizen or permanent resident. Please visit <https://www.eco.ca/internship/internquiz> to confirm your pre-approval.
- Post-secondary diploma or certification in an environmental or science communications field
- Knowledge of current First Nation community challenges and opportunities relating to the environment and natural resource sectors
- Experience working in or with First Nation communities
- Excellent reading, writing and presentation skills
- Experience delivering environmental or educational programming to youth
- Highly organized with the ability to multitask, prioritize, and meet tight deadlines
- Computer literacy and proficiency in Microsoft Office applications, email, and social media
- Driver's license, reliable vehicle, and ability to travel

Salary/Employment Term:

Anticipated salary: \$37,500 - 40,000 per year. This is a six (6) month position with the opportunity for renewal and subject to the policies and practice of The CMM. The CMM offers a substantial benefits package to all employees.

Application Deadline: October 11th, 2020

Submit Cover Letter AND Resume to:

Human Resources
c/o The Confederacy of Mainland Mi'kmaq
PO Box 1590, Truro, Nova Scotia B2N 5V3
Email: HR@cmmns.com

*We are an equal opportunity employer; however, qualified Aboriginal applicants will be given priority in accordance with the Aboriginal Employment Preference Policy of the Canadian Human Rights Commission. **Only those applicants who provide up-to-date CV along with cover letter and qualify for an interview will be contacted.** The successful candidate may be required to submit a current criminal record check. **Non-Canadian applicants must be able to provide proof of current entitlement of eligibility to work in Canada.***