

EMPLOYMENT OPPORTUNITY



The Confederacy of Mainland Mi'kmaq

Department of Aquatic Resources & Fisheries Management

Senior Director

About CMM

The Confederacy of Mainland Mi'kmaq (The CMM) is a Tribal Council representing eight Mi'kmaq communities of mainland Nova Scotia. Our mission is to proactively promote and assist Mi'kmaq communities' initiatives towards self-determination and enhancement of community. The CMM is located in the Millbrook Mi'kmaw Community in Nova Scotia and has over 100 Employees. The CMM's Department of Aquatic Resources and Fisheries Management is currently looking for an energetic, mature, and independent candidate to fill the role of a Senior Director of the Department for the organization.

Position Overview

Reporting to the Associate Executive Director (AED), the Senior Director of Aquatic Resources and Fisheries Management (ARFM) will be responsible for overseeing all files, projects, programs, and staff of the Mi'kmaw Conservation Group (MCG). This directorate includes existing and new programming under Aquatic Resources and Oceans Management and Fisheries Management. Activities, such as research, education, project(s) delivery, advocacy, technical advisory services, communications, etc. will all be components of the Directorate, which the Senior Director will be responsible for. This will include pursuing new opportunities as they arise on an ongoing basis.

Responsibilities:

- Develop projects and programs that address the capacity limitations and training needs of CMM Member Communities in order to implement new initiatives that have a direct impact at the community level.
- Provide oversight and guidance on existing and new Aquatics, Oceans and Fisheries Management programs within CMM.
- Plan for, develop and generate a strategic plan for the Department – this will include identifying and acquiring existing resources and coordinating the efforts in its development.
- Prepare and recommend budgets; plan and maintain systems and procedures for operating efficiency; and, supervise and manage Departmental staff.

Position Requirements:

- Must have a minimum of five (5) years relevant working experience.
- Must have a post-secondary degree in a related field.
- Ability to apply creativity and innovative thinking to community focused solutions
- Highly skilled in areas of planning, analysis, and presentation
- Proven leadership capacity and management skills.
- Knowledge of federal and provincial legislation, programs, and services relative to Tribal Organizations
- Comprehensive knowledge and understanding of Nova Scotia's Mi'kmaw community, its political framework, and administrative/service Programs.
- Knowledge of Human Resources management, financial management, and project management.
- Computer literacy and proficiency in financial management, e-mail and internet software, Microsoft Word, Power Point, Word perfect and Adobe Acrobat.
- Strong ability to organize effectively, delegate responsibility, solve problems quickly and communicate clearly.
- Desirable personal characteristics include adaptability, ethical behavior, and strategic thinking.
- Strong understanding of the Indian Act and Mi'kmaq Aboriginal and Treaty rights.
- Must have reliable transportation, drivers' license, and the ability to travel.

Salary/Employment Term:

Salary range: \$65,000-\$75,000/year based on qualifications and experience. This is a permanent fulltime position subject to the policies and practice of the CMM. The CMM offers a substantial benefits package to all employees.

Application Deadline: July 12, 2020 by 4:00 PM

Submit Cover Letter AND Resume to:

Human Resources
c/o The Confederacy of Mainland Mi'kmaq
PO Box 1590, Truro, Nova Scotia B2N 5V3
Email: HR@cmmns.com

*We are an equal opportunity employer; however, qualified Aboriginal applicants will be given priority in accordance with the Aboriginal Employment Preference Policy of the Canadian Human Rights Commission. **Only those applicants who provide up-to-date CV along with Cover Letter and qualify for interview will be contacted.** The successful candidate may be required to submit a current criminal record check. **Non-Canadian applicants must be able to provide proof of current entitlement or eligibility to work in Canada.***