

EMPLOYMENT OPPORTUNITY



The Confederacy of Mainland Mi'kmaq

Department of Community Services & Infrastructure

Emergency Management Mitigation Officer

The Confederacy of Mainland Mi'kmaq (The CMM) is a Tribal Council representing eight Mi'kmaq communities of mainland Nova Scotia. Our mission is to proactively promote and assist Mi'kmaq communities' initiatives towards self-determination and enhancement of community. The CMM is located in the Millbrook Mi'kmaw Community in Nova Scotia and has over 80 Employees. The CMM's Department of Community Services & Infrastructure is currently looking for an energetic, mature and independent candidate to fill the role of **Emergency Management Mitigation Officer**.

Reporting to the Senior Director of Community Services & Infrastructure and Infrastructure Services Program Manager, the Emergency Management Mitigation Officer will be tasked with the role of coordinating and implementing wildfire mitigation, planning and awareness activities for emergency management in eight (8) of CMM's member communities.

This will be accomplished by assisting the Emergency Management Project Manager in conducting the following: wildfire mitigation efforts, training, FireSmart practices, engagement and awareness activities targeted towards wildfire prevention and increased preparedness along with any duties that may arise throughout the project.

Responsibilities:

- Conducting activities targeted towards the identified needs, gaps, opportunities and barriers within communities' wildfire mitigation preparedness.
- Conducting background research on current wildfire mitigation trends and practices within First Nations communities.
- Conducting research on wildfire mitigation systems specifically designed in response to climate change events and understanding the health impacts.
- Working with community employees and attending meetings.
- Preparing final project reports and presentations.

Position Requirements:

- Minimum of one-year direct working experience in the field of environmental science, emergency management, forest management, community planning, or related field.
- Landscaping or maintenance background would be considered an asset.
- Experience working in or with First Nation communities considered an asset.
- Post-secondary education (bachelor's degree or diploma) in Science or Management OR an equivalent combination of education and experience in both areas of study would be an asset.
- Ability to work effectively with other departments, levels of government, industry and the general public.
- Demonstrated ability to work as a leader on multi-discipline teams, or independently, and meet deadlines.
- Excellent presentation, facilitation and training skills.
- Excellent communication skills, written and oral.
- Chainsaw safety certification would be considered an asset.
- Proficiency in MS Office (Word, Excel, PowerPoint and Access).
- Must have a drivers' license, reliable vehicle and the ability to travel.

Salary/Employment Term:

Anticipated Salary: \$40,000 per year. This is a **one-year** contract position with the opportunity for renewal and subject to the policies and practice of The CMM. The CMM offers a substantial benefits package to all employees.

Application Deadline: January 26, 2020

Submit Cover Letter and Resume and to:

Human Resources
c/o The Confederacy of Mainland Mi'kmaq
PO Box 1590, Truro, Nova Scotia B2N 5V3
Email: HR@cmmns.com

*We are an equal opportunity employer; however, qualified Aboriginal applicants will be given priority in accordance with the Aboriginal Employment Preference Policy of the Canadian Human Rights Commission. **Only those applicants who qualify for an interview will be contacted.** The successful candidate may be required to submit a current criminal record check.*