

# EMPLOYMENT OPPORTUNITY



The Confederacy of Mainland Mi'kmaq

## Department of Infrastructure & Community Services

### *Manager of Technical Services*

The Confederacy of Mainland Mi'kmaq (The CMM) is a Tribal Council representing eight Mi'kmaq communities of mainland Nova Scotia. Our mission is to proactively promote and assist Mi'kmaq communities' initiatives towards self-determination and enhancement of community. The CMM is located in the Millbrook Mi'kmaq Community in Nova Scotia and has over 80 Employees. The CMM's Department of Infrastructure & Community Services is currently looking for an energetic, mature and independent candidate to fill the role of a ***Manager of Technical Services***.

Reporting to the CMM Director of Infrastructure & Community Services, the CMM Manager of Technical Services will be responsible for developing, implementing and overseeing Technical Services programming and services of importance to CMM and its Member Communities. The Technical Services component of the organization is currently in the developmental stage and offers exciting and dynamic opportunities for the successful candidate. His/her responsibilities will include, at a minimum, the ACRS (Asset Condition Reporting System), Maintenance Management, Asset Management, Capital Planning, and Emergency Measures. CMM will become an information hub for all community asset information.

#### **Position Requirements:**

- University degree in Technical Services, Public Works, Engineering Management or other related fields.
- Three (3) to five (5) years of relevant working experience,
- Knowledge and understanding of GIS/Asset management systems, capital planning, maintenance systems, Emergency measures, etc.
- Strong communication and presentation skills, both write and oral.
- Solid project, program and HR Management capacity.
- Ability to work both independently and as a team leader.
- Interpersonal skills and personal suitability to the organization.
- Knowledge of First Nation history, culture and current events would be an asset.
- Must have reliable transportation, drivers' license and the ability to travel.

#### **Salary/Employment Term:**

Salary range: \$60,000-\$65,000/year based on qualifications and experience. This is a permanent fulltime position subject to the policies and practise of the CMM. The CMM offers a substantial benefits package to all employees.

**Application Deadline: August 19, 2019 by 4:00 PM**

Submit Resume to:

**Michelle Hepworth, Office Manager**  
c/o The Confederacy of Mainland Mi'kmaq  
PO Box 1590, Truro, Nova Scotia B2N 5V3  
Email: [michelle@cmmns.com](mailto:michelle@cmmns.com)

*We are an equal opportunity employer; however, qualified Aboriginal applicants will be given priority in accordance with the Aboriginal Employment Preference Policy of the Canadian Human Rights Commission. **Only those applicants who qualify for an interview will be contacted.** The successful candidate may be required to submit a current criminal record check.*