

EMPLOYMENT OPPORTUNITY



The Confederacy of Mainland Mi'kmaq

Solid Waste Management (SWM) Needs Analysis Officer

The Confederacy of Mainland Mi'kmaq (The CMM) is a Tribal Council representing seven (7) Mi'kmaq communities of mainland NS. Our mission is to proactively promote and assist Mi'kmaq communities' initiatives towards self-determination and enhancement of community. The CMM is located in the Millbrook Mi'kmaw Community in Nova Scotia and has over 60 employees. The CMM is currently looking for an energetic, mature and independent candidate to fill two (2) positions of **SWM Needs Analysis Officer** with the Mi'kmaw Conservation Group (MCG).

The MCG program at the CMM is continuing to grow and further expand its mandate. Its primary focus is to promote and restore the concept of *Netukulimk* in our watersheds and surrounding environments. The MCG is currently developing programs on issues involving youth mentorship, capacity development, species-at-risk, water quality, climate change, habitat restoration; and, most recently, solid waste management.

Reporting to the SWM Project Team Coordinator, the **SWM Needs Analysis Officer(s)** will be responsible for gathering information regarding SWM for each Nova Scotia Mi'kmaq Community (13 in total). This information will include current situational analysis; existing gaps, challenges and best practices; successful projects; by-laws; municipal transfer agreements (MTAs); policies; etc. The candidate will work closely with CMM's SWM Team in developing a 'needs assessment tool' to be used in community workshops held across Nova Scotia. The successful candidate will also be responsible for coordinating and delivering workshops/meetings in communities to discuss current processes and SWM arrangements; and, developing a multi-year SWM plan for each community identifying next steps. The ideal candidate will have a strong interest in waste management, the environment, and Mi'kmaw communities.

Position Requirements:

- Successful completion of post-secondary education in waste management, environmental science, or a related field.
- Two years working experience in project management and/or strategic planning.
- Knowledge of research methodologies and standards pertinent to environmental issues related to waste management.
- Experience working in or with First Nation communities.
- Knowledge of current First Nation community challenges and opportunities relating to solid waste management.
- Ability to work effectively with other departments, levels of government, industry and the general public.
- Demonstrated ability to work as leader on multi-discipline teams, or independently, and meet deadlines.
- Excellent presentation, reading and writing skills
- Excellent communication skills, written and spoken.
- Proficiency in MS Office (Word, Excel, PowerPoint and Access)
- Must have a drivers' license, reliable vehicle and the ability to travel.

Salary/Employment Term: \$20-\$25/hr. This is a six (6) month contract with the opportunity for renewal.

Application Deadline: October 14, 2016 by 12:00 PM

Submit Resume to:

Michelle Hepworth, Office Manager
c/o The Confederacy of Mainland Mi'kmaq
PO Box 1590, Truro, Nova Scotia B2N 5V3
Email: michelle@cmmns.com

*We are an equal opportunity employer; however, qualified Aboriginal applicants will be given priority in accordance with the Aboriginal Employment Preference Policy of the Canadian Human Rights Commission. **Only those applicants who qualify for an interview will be contacted. The successful candidate may be required to submit a current criminal record check.***